

**Job Description: Adult & Young Person Counsellor**

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| **Organisations Name** | Motherwell Cheshire CIO |
| **Overview** | A service provided for women by women, promoting positive health and wellbeing, by offering a range of educational services, holistic therapies and mental health support. |
| **Role Title** | Adult & Young Person Counsellor |
| **Location of position** | Crewe and Winsford Cheshire |
| **Responsible To** | Alison Hodgson, Operations Co-Ordinator |
| **Purpose/ summary of role** | Providing a counselling service to adults and young people within Motherwell Cheshire CIO |
| **Description of tasks** | * Providing counselling face to face * Providing counselling online * Keeping confidential records * Adhering to all Motherwell Policies & Procedures * Completing Initial assessments * Attendance of Case Management meetings * Attendance of Supervision * Liaising with the Counselling Lead |
| **Time commitment** | 25 hours per week |
| **Skills/ Qualifications** | A British Association of Counselling and Psychotherapy accredited qualification Minimum of Level 4 Diploma in Therapeutic Counselling or equivalent.  OR  Counselling Skills and Studies Certificate with secured placement working towards Level 4 Diploma Therapeutic Counselling and Sanctioned fit to practice by lead lecturer.  Commitment to receiving regular external supervision.  Commitment to CPD.  Ability to be accountable to Motherwell staff.  Commitment to celebrating diversity. |
| **Training and Support** | * Induction to organisation * GDPR Training * Safeguarding Training * Supervision - £10 per month towards supervision costs |