



Employer's Name	Her-Place Charitable Trust
Position Job Title	Believe Support Advocate
Department	Believe Project
Reports To	Services Manager

Employment Status	Employed 1-Year contract
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Overview	The Believe Support Advocate supports vulnerable women in Crewe and surrounding areas who have had, or are at risk of having a child removed from their care. Working 20 hours per week, the advocate develops tailored support plans, facilitates group sessions, and promotes the project within the community, while contributing to mental health resource development and attending team, agency, and fundraising events.
Location of position	Crewe and surrounding areas.
Job purpose	To develop the Believe Project, supporting vulnerable women in the local community who are at risk of having their child removed from their care.
Time commitment	20 hours per week.
Days worked	Varied throughout the week.
Rate of pay	£15.00 per hour.

Key responsibilities and accountabilities	<ul style="list-style-type: none"> ● Provide bespoke service plans for Believe service users ● Develop Believe project support groups for service users ● To work with the Charity to develop mental health resources ● Support the Charity in the development of the Believe project ● To work within the local community to promote the project and the support it can provide
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Additional responsibilities	<ul style="list-style-type: none"> • Attend team meetings • Attend project lead meetings • Attend referring agency meetings • Support fundraising activities • Attend at least 3 annual fundraisers
Training and Support	Induction to organisation Safeguarding training Health & Safety training First Aid training
Reimbursement of expenses	Out of pocket expenses will be reimbursed according to Her-Place's Expenses Policy
Contact Information	hr@her-place.co.uk

last updated ME 6/5/25